



Date: September 4, 2025

Time: 6:30pm

Location: 9604 20 Ave NW, Edmonton

Attendance – Executive Members:

- President – Jon Bullee
- Vice President – Brian Worsdall
- Secretary – Steven O’Brien
- Treasurer – Dawne-Marie Jewett
- Registrar – Grace O’Brien
- General Director – Joe Preston
- General Director – Scott Kammer
- General Director – Andrew McElheran
- General Director – Ross McKay
- General Director – Linda Moebes

Call-in Attendance:

Absent: General Director – Noel Hill

Member Attendance:

1. Called to order at 6:37pm.
2. Reviewed action items (refer to Table 1 on page 4).
3. Registrar's report (standing agenda item) – Grace
 - a. Members – 188
 - b. Racers
 - i. 34 experts
 - ii. 62 intermediate
 - iii. 42 novice
 - c. Airfence deposit – 141
 - d. Racer access pass – 88
 - e. Round 3, 4 has 95 racers
 - f. Track attack had 14 attendees (poor weather affected attendance)
4. Treasurer's report (standing agenda item) – Dawne
 - a. Bank balance as of August 5, 2025 is \$149,513.82
5. Ambulance transfers, Help – Brian
 - a. Added Andrew as an additional backup to attend to ambulance transfers.
 - b. Reminder that we should have an exec member present for ambulance transfers.
6. Transponders, buying more – Brian
 - a. The club already owns 25 transponders, which is enough for 25% of all racers that attend our race rounds. The board consensus is that it is the responsibility of racers to have a transponder, and the club doesn't want to purchase more.
 - b. We will increase the cost for intermediate and expert racers to rent transponders to further incentivize them to purchase their own transponders.
7. Round 3 & 4 review – everyone
 - a. There were a lot of crashes this round, 2 on Friday, 6 on Saturday, and 6 on Sunday. There was no common cause identified.



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- b. This year we are seeing a trend where most of our volunteers are new and inexperienced. We are happy to have new people come out and volunteer, but we are experiencing growing pains as they aren't able to handle some of the weirder situations that come up.
- c. Sausage Express used for volunteer lunches on Saturday. They were good to work with and cost effective. Volunteers appreciated the change. Will likely use them again in the future.
- d. Tried using green flags waving in corner stations after they have displayed a yellow flag and the incident has cleared. Feedback from race control is that this is too much to manage on race days on top of the already hectic time of dealing with incidents on track. Will no longer wave a green flag to give the "all clear" after incidents have cleared.

8. Banquet details so Grace can setup registration – Grace

- a. Ticket price \$60 (same as last year)
- b. Food menu will be the same as last year.
- c. Brian will speak to hotel if there is a way to simplify the drink ticket system.
- d. Registration will close on Monday October 20th. Need to provide final numbers to the hotel several days in advance.
- e. Minimum age for attendance is 16 years old.

9. 2026 season schedule – Jon

- a. Shared a tentative schedule for 2026. Planning on 4 weekends again, with number of double headers to be decided at the AGM.
- b. There is potential for a second endurance race at the end of the season in 2026.

10. Equipment rental contract – Jon

- a. Is the EMRA willing to rent equipment to Stratotech for other events?
- b. **Vote by executive to rent timing equipment to Stratotech renters. Agreed that rentals must be booked at least 1 month in advance, and the renters must accept the terms in the rental contract as written. 8 in favor, 1 opposed, 1 absent, 1 abstained due to conflict of interest.**

11. Forum fixes and adding Terms and Conditions and Privacy Policy to website – Linda

- a. Website updates, minor changes.
- b. Still working on forum fixes.

12. Awards and promotions – Brian

- a. Reviewed all awards and put together a list of candidates for each award and expert promotions.

13. Trophies, China – Brian

- a. There is an opportunity to save a lot of money by sourcing trophies from a company in China.
- b. Exec agreed to get feedback from WMRC to see how their trophies look when they receive them from the same company in a couple weeks. If they look good, then it's worth trying out this company.

14. 2025 Volunteer Survey Results – Linda

- a. Majority of feedback from volunteers was positive. Most people seem happy with how things are organized and the vouchers they receive.

15. EYRA money – Brian

- a. Last year the exec voted to give \$1500 to the EYRA. (The EMRA received \$1500 for water bottles that we gifted to CSBK volunteers, but the water bottles were donated at no cost.) We are going to follow through on this, and write them a cheque.

16. CSBK gave the club \$1000 as a thank you for our support.



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- a. Going to use money to purchase extra brooms and coolers so that we have enough to supply both tracks so that we can stop moving them back and forth.
- b. 10 brooms and 5 coolers

17. Podium celebrations and helping hands – Brian

- a. Jon and Andrew will be there to help coordinate celebrations after the last race.
- b. All exec need to help with teardown and cleanup for the end of year cleanup. This is the worst and most work for the whole year, everyone needs to do their part.

18. Hats and tents – Brian

- a. Brian has potential new sources for hats and tents that may be more competitive.
- b. Hats are not any cheaper, will continue to use same supplier
- c. 10x10' pop up tents cost ~\$400 with a blank canopy, this is ~50% of our current price. Will look into this more the next time we need to buy tents.

19. Annual General Meeting (AGM) – Grace

- a. Plan to use Edmonton public library again.
- b. Tentative date is December 6, 2025.

20. Any other items.

21. Next meeting on Oct 2, 2025, 6:30pm.

22. Meeting adjourned at 9:32pm



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Table 1 Action Items

#	Action / Description	Responsible	Due Date	Complete
1	Spectator season pass to be discussed for implementation in 2026 season	Ross	Oct 15	
2	Change ownership of EMRA files in Google drive to the EMRA account	Steve	Oct 31	
3	Make a pitboard	Linda	Apr 30	
4	Purchase brooms and coolers	Ross	Sep 30	
5	Confirm with Lorna if she can have the accounting books ready in time for an AGM date of Dec 6.	Dawne	Sep 15	
6				
7	Create poll in exec group chat on Sunday to ensure all tasks get completed	Steve	each round	
8				
9				
10				
11				
12				

Table 2 Complete Action Items

#	Action / Description	Responsible	Due Date	Complete
1	Search for contact to fix/replace EMRA forum	Linda	Jul 31	Aug 7
2	Look up price for a pit board for race control	Linda	Sep 30	Sep 4
3	Create tech@emra.ca email address for racers to ask questions	Steve	Aug 8	Aug 25
4	Order a new tent.	Brian	Aug 8	Aug 14
5				
6				
7				
8				